



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY
NATIONAL EXAMINATIONS COUNCIL OF TANZANIA



SERVICE REQUIREMENTS FOR EQUATION OF CERTIFICATES (EQUIVALENCE)

EQUIVALENCE OF FOREIGN CERTIFICATES

An equivalence Certificate is the certificate issued to student to certify that the qualification/award offered in a foreign examination Board/Council is equivalent to the qualification/award in Tanzania. This service is offered online through which the applicant fills in and submits the online application form.

1. Documents Required for Application

- (a) Certification of Certificate.
 - (i) Certified copy of certificate done by the Foreign Examinations Boards/Councils in the country of study OR
 - (ii) Coloured copy of certificate accompanied or attached with Verification report/Confirmation letter from the Examination Board/Council in the Country of study.
- (b) If the applicant fails to meet part (a) above, she/he must present original certificate(s) for verification during collection of his/her equivalence certificate.
- (c) Blue background coloured passport size photo. 132 x 185 x 72 in JPEG format.
- (d) A copy of one of the following identity cards: Voter's ID, National ID, Driving license or Passport. **Other IDs will not be accepted).**

2. Conditions for Equating Certificates

- (a) Certificates to be equated **MUST** be issued by an accrediting Examinations Board/ Council mandated by law to offer examinations and certificates.
- (b) Institutional based certificates shall not be equated except certificates and/or Diploma in Education issued by recognised Universities.
- (c) Candidates holding foreign Advanced Secondary Education Certificates **MUST** have Prior-Entry qualification(s) or Ordinary Level Certificate(s) with at least **three (03)** Credit passes and at least **one (1)** principal pass for Advanced Level Certificate (ACSEE). Submission of both certificates (CSE & ACSE) is a must.
- (d) Certificates written in any language other than Kiswahili or English **MUST** be attached with official translation from their respective country's embassy or any other recognised institution (e.g. Alliance Franchise or BAKITA etc).
- (e) NECTA shall not equate foreign certificates obtained from foreign examinations conducted in centres located in Tanzania which are not recognized by NECTA to offer foreign examinations and therefore do not comply to Tanzania Act No. 21 of 1973 [CAP 107 Revised Edition 2002] of which supervision and monitoring of Foreign Examinations writing in Tanzania **MUST** be done under NECTA.
- (f) **Payments**
Payment of **Tshs. 100,000/=** has to be made for each certificate/academic document applied to one of the following Banks: NMB, CRDB, NBC or via mobile phone payment system eg M - Pesa or Tigo Pesa using control number generated.

Caution;

- Read the instructions **carefully** before making any payment. **The money** once paid is **NOT REFUNDABLE** under any circumstances.
- A penalty fee of **Tshs 35,000/-** will be charged for any correction of applicant details raised after issuance of equivalence certificates (if an error/mistake is caused by the applicant).
- In case the equivalence certificate is lost/damaged, its **reprint** is issued upon request and payment of **Tshs 100,000/-** or **Tshs. 150, 000/-** if the re-print is lost.